



JOB DESCRIPTION

ABOUT GURUJAL

GuruJal is an integrated water management initiative, which aims to address the issues of water scarcity, groundwater depletion, flooding and stagnation in the Gurugram District of Haryana. We aim to collaborate with the different stakeholders of the district like corporates, civil society, and research organizations to address the issue using the systems thinking approach.

Our Focus:

The focus is to work on improving the compliances of schemes and policies supporting water conservation, following up on the better enforcement of rules and regulations to mitigate water exploitation, extensive campaigning to sensitize people, come up with better design solutions for the current standing issues and work towards making a better policy framework for water management.

Keeping the gaps and urgency of the issue in mind, a composite water management approach and hence the project GuruJal was envisioned with the objective of “addressing the problems of groundwater depletion, water scarcity, flooding i.e. water mismanagement in Gurugram District of Haryana” by avoiding the duplicity in efforts, enabling better collaboration and having holistic system’s thinking approach.

Profile: Content Creator/Videographer

Association: Program Management Unit, GuruJal (1-year part time contract with the opportunity to renew on the basis of mutual consent and will)

No. of Position: 1

Qualification: Bachelor’s Degree in art, marketing, journalism or similar field

Remuneration: 12000

Eligibility Criteria:

- **Experience creating strong, engaging content.**
- Reading, writing and speaking knowledge of Hindi and English languages
- Working knowledge of Adobe Illustrator, InDesign, Photoshop
- Good knowledge of video editing softwares and handle over camera
- Should be able to work with community and capture stories

Roles & Responsibilities:

- Videography - planning, filming and editing videos
- Managing the organization's online presence as a social media manager
- Developing strategies regarding social media, analyzing usage data and producing content

- Create various content types (videos, articles, infographics) with relevant tone and style, adhering to the respective style guides
- Managing social media for various projects and campaigns
- Research industry-related engaging topics.
- Prepare well-structured and comprehensive drafts by using digital publishing platforms.

Note: Responsibilities mentioned are suggestive but shall not be only limited to the above-mentioned list.

Profile: Associate - Wastewater Treatment Plant Consultant

Association: Program Management Unit, GuruJal (1-year contract with the opportunity to renew on the basis of mutual consent and will)

No. of Position: 1

Qualification: B.Tech in Environmental/ Chemical Engineering and Master's Degree in Environmental and Water and Wastewater Engineering and 2+ years experience

Remuneration: 60000

Eligibility Criteria:

- Having a Master's Degree in Environmental and Water and Wastewater Engineering from a reputed college, with not less than 60% marks;
- A minimum of 2 years of work experience with masters and 4 years of work experience without masters;
- Strong organizational skills and the ability to multitask;
- Assess the risks posed to the water supply by pollution, floods, droughts and other threats and should develop water management plan to handle these threats;
- Capability to travel to various field sites; travel maybe extensive or minimal depending on the organization work;
- Ability to effectively communicate verbally, technically and in written form.

Roles & Responsibilities:

- Designing sustainable and financially viable wastewater systems;
- Developing KPIs and monitoring the performances of the treatment plants;
- Researching and piloting new technologies to conserve water;
- Leading the R&D works within the team;
- Supporting scientific testing processes;



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- Conducting monitoring, evaluation and publications to support the project documentation and the logic behind the decisions;
- Documenting the functionality of the wastewater treatment plants and overseeing the O&M of the plants.

Note: Eligibility criteria can be relaxed if the applicant has some prior experience in the field. Responsibilities mentioned are suggestive but shall not be only limited to the above-mentioned list.

Profile: Associate - Botanist

Association: Program Management Unit, GuruJal (1-year contract with the opportunity to renew on the basis of mutual consent and will)

No. of Position: 1

Qualification: Masters in Wildlife, Botany, life sciences or any relevant master degree

Remuneration: 35,000 per month

Eligibility Criteria:

- Having a Master's Degree in life sciences, botany, wildlife, with not less than 60% marks
- Strong organizational skills and the ability to multitask.
- Excellent analytical and strategic skills.
- A minimum of 2 years of on field experience with masters and 3 years of work experience without masters
- Working knowledge of MS Office and Google Suite
- Reading, writing and speaking knowledge of Hindi and English languages

Roles & Responsibilities:

- Managing the Damdama Biodiversity Project along with the District Green Action Plan and Nursery Development;
- Identification of Aravalli species including trees, shrubs and grasses in different pond sites and Biodiversity Park Area.
- Reporting to the Assistant Manager with weekly updates on various projects;
- Conducting the environmental site assessments and analyzing the data;
- Studying plants, their environments, relationships, traits, and processes.



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- Conducting fieldwork, collecting and testing plant samples, and recording observations.
- Testing the effects of weather, pollutants, pests, and other problems on different plant species.
- Documenting all the technical and finding from the field and conducting the survey;
- Conducting Research and developing plans to preserve our ecosystem, as well as engaging in the field work.

Note: Eligibility criteria can be relaxed if the applicant has some prior experience in the field. Responsibilities mentioned are suggestive but shall not be only limited to the above-mentioned list. Past experience with working in the Aravalli will be preferred.

Base Location: Hall No. 3 First Floor Mini Secretariat, Gurugram, Haryana

Process of Selection:

- CV Short-listing
- Telephonic Interview
- Personal Interviews / Video Calls

Please fill this form: <https://forms.gle/1eC1r6QZuxzjQfRH6> and upload your CV.

For any queries, you can drop a mail on communications@gurujal.org

For more details, please visit our website <http://www.gurujal.org/career>

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